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## MEMBERSHIP FORM

(Student)

### PERSONAL DETAILS

Name:

Address:

Tel No: Private:

Work:

Email address:

Date of birth:

UKCP Registration Number (if you have one already):

Other Membership Organisation;  
(Please enclose proof of membership)

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### INSURANCE DETAILS *(If you have insurance please enclose a copy)*

Policy number:

Date of expiry:

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**COMPLAINTS**

Please answer ‘Yes’ or ‘No’ to the following questions.

If this is your first application then you must tell us if any of the following have ever applied to you. If you are renewing your membership then you only need to tell us about any changes since your last application.

Disciplinary action or complaints by a professional body or membership organisation which regulates or licenses professions other than health or social-care do not need to be declared. Similarly, suspensions or restrictions do not need to be declared if they are unrelated to the practice of psychotherapy, competence or health.

<i>(Please tick relevant box)</i>	Yes	No
Has a complaint been made about you to UKCP which has either been upheld or is currently in process?		
Has disciplinary action been taken against you, or is such action under consideration, by any other professional body or membership organisation that is responsible for regulating or licensing a health or social-care profession?		
Has an employer or professional organisation suspended you or placed you under a practice restriction because of concerns relating to your capability to practice psychotherapy, owing to your competence or your health?		

Please refer to ACPP’s “Policy on disclosure of complaints and disciplinary action” (POL/ETH11)

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**CRIMINAL PROCEEDINGS**

Any applicant must declare if they have been or are subject to criminal proceedings and have convictions against them which are currently unspent under the Rehabilitation of Offenders Act 1974. It is not necessary to disclose anything that is deemed “spent” or that has previously gone through the ACPP criminal convictions procedure. (see ACPP’s Criminal convictions policy)

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**SAFEGUARDING**

ACPP members are required to be aware of their mandatory duties concerning the rights of children and adults at risk.

You are asked to be aware of:-

- relevant legislation, policy and procedures for safeguarding children and adults
- your responsibilities in relation to safeguarding
- how to progress if you have a concern relating to the welfare of a child or adult at risk

Please answer yes or no to confirm that you have read and are familiar with the following:

<i>(Please tick relevant box)</i>	<b>Yes</b>	<b>No</b>
ACPP Safeguarding Policy (Jan 2022) Refer to ACPP policy POL/SFG01		
ACPP Safeguarding - Basic Guidance for members (2022) Refer to ACPP policy POL/SFG02		
UKCP Safeguarding Guidelines (2018) Refer to <a href="https://www.psychotherapy.org.uk/media/w3oi0v4y/ukcp-safeguarding-guidelines-2018.pdf">https://www.psychotherapy.org.uk/media/w3oi0v4y/ukcp-safeguarding-guidelines-2018.pdf</a>		

**DECLARATION**

I wish to apply for Student membership of the Association of Core Process Psychotherapists and enclose the relevant documents, listed below.

I declare that I will abide by; the UKCP and ACPP’s Code of Ethics and Practice and Diversity and Equalities Statement, and all that is contained in this application is true.

Name (please print): .....

Signed: .....Date: .....

## CHECKLIST

Please check all documents are enclosed and that this form is completed correctly;

- Check, complete and sign this form.
- Proof that you are a student psychotherapist with the Karuna institute.
- A copy of your current Professional Indemnity Insurance certificate – with a suggested minimum of £5,000,000 (£5million) cover. (You may not yet have this if you are not seeing clients)
- Completed Data Protection form.

Membership year runs from 1<sup>st</sup> September to 31<sup>st</sup> August. You are welcome to join membership at any time within the year. Membership is **free** for Students.

### Please send to

Email: [admin@acpponline.net](mailto:admin@acpponline.net)